

GENERAL REGISTRATION INFORMATION FOR PART-TIME UNDERGRADUATE AND GRADUATE STUDENTS NOT CURRENTLY ENROLLED IN THE FALL 2016 SEMESTER

Registration Information

Registration begins on **Dec. 5** and is completed on a first-come, first-served basis. Enrollment limitations are strictly enforced. You can check for course availability by going to WebAdvisor at <https://wa.quinnipiac.edu> and “Search for courses.” Registration can be done electronically, by fax, mail or in person.

New matriculated students can submit a form electronically at any time following advising. The registration form can be found here: www.qu.edu/about/registrar/forms

Registration by fax or mail will be accepted on or before Jan. 23 and should be sent to the attention of the Office of the Registrar, Quinnipiac University, 275 Mount Carmel Ave., Hamden, CT 06518 or fax 203-582-8749.

In-person registration is held in the Office of the Registrar located in the Arnold Bernhard Library. The dates and time of registration are:
Mon.–Fri., Dec. 5–Jan. 27 9 a.m.–3 p.m.

Graduate Course Selection

Students should consult their program directors for admission, course selection and other issues regarding their degree completion. Non-degree students also should consult with the program director regarding permission to enroll in classes. Courses at the 600 level or above are restricted to students who have been accepted to either degree or non-degree status or those with a registration form signed by the graduate program director.

Placement Tests

To ensure appropriate placement in English courses, all students with fewer than six hours of approved transfer credit in English composition from another college must take an English placement examination prior to registration in English composition. A math placement exam also is required before registering for math courses required in all majors; and a language placement test is required for students continuing in a language from high school. The exams are free. Matriculated part-time students should contact their academic advisor. Non-matriculated students should call the Office of Part-time Admissions at 203-582-8612.

Graduate Programs

All students seeking graduate degrees must apply for admission. Graduate certificate students must meet the same academic standards as degree students and also must complete the application process. Visit www.qu.edu/gradadmission for an application. Candidates interested in taking courses prior to completing the application process may do so only with permission of the appropriate program director. With permission, students may enroll in biomedical sciences (medical laboratory sciences), interactive media, journalism, molecular/cell biology, public relations or teaching courses. Non-degree students are not permitted to take courses offered through the anesthesiologist assistant, cardiovascular perfusion, MBA, MSW, nursing, pathologists’ assistant, physician assistant or radiologists’ assistant programs. Non-degree students are not permitted to continue unless they complete the admissions process and are accepted to either degree or certificate status.

Part-time Undergraduate Programs

Admitted students should contact their advisor regarding course selection and other issues regarding degree completion. Non-matriculated students may call the Office of Part-time Admissions at 203-582-8612 with questions regarding admission and programs offered by Quinnipiac. Adult part-time students may take a limited number of courses without applying for admission (non-matriculated). To be considered for non-matriculated study, the student must have earned a high school diploma at least five years ago. A maximum of 6 credits may be taken in any semester. Advanced courses may require specific prerequisites and permission for registration. Non-matriculated students must contact the registrar’s office for further information about registration. A student who does not meet the above requirements may not register as a non-matriculated student and must contact the admissions office at 203-582-8612 to apply for part-time study and provide official high school and college transcripts. Current non-matriculated students are encouraged to apply for admission/change of status as soon as possible to ensure guidance with course selection and a degree program. No more than 12 credits may be completed by non-matriculated students in the School of Business and Engineering.