

# REGISTRATION INFORMATION FOR UNDERGRADUATE AND GRADUATE STUDENTS CURRENTLY ENROLLED IN THE SPRING 2020 SEMESTER

## Student Planning Registration System

During the registration periods noted below, Quinnipiac students currently enrolled in the Spring 2020 semester may register for Summer 2020 and Fall 2020 classes using Student Planning.

### Registration Appointments by Credits Completed

Credits Completed	Registration Dates
Graduate Students	3/16-4/17
87 plus	3/23
57-86.9	3/24
27-56.9	3/26
0-26.9	3/27

### Other Important Registration Dates:

March 30-April 17	Open registration
April 27 - May 19	Open registration
June 1 - July 7	Summer 2 open registration
July 8 - August 28	Fall open registration

If you are an individual with a disability for whom this web registration system will create a barrier, the staff in the registrar's office, in the Arnold Bernhard Library building, will assist you. Refer to your [online catalog](#) and your Student Handbook for statements and policies on nondiscrimination, compliance and disabilities.

## Access

You are now able to access your registration dates and times through Student Planning. Please note that if you have a restriction on your account (e.g., bursar's hold, student health form hold), you must clear your restriction before you can register. For questions regarding your financial account, please contact the bursar's office— (203-582-8650 or 203-582-5239).

## My Progress Report

"My Progress" is located in Student Planning within Self-Service, found on MyQ links. This report will assist you in planning course selections, registering for course sections and meeting your degree requirements.

## Advising

### *MATRICULATED UNDERGRADUATE STUDENTS*

You must make an appointment to meet with your academic advisor. Your advisor's name is listed in Student Planning. Together, you will review your progress and discuss course options for the Summer and Fall 2020 schedule of classes. All matriculated undergraduate students must meet with their advisors or a restriction will be placed on their account, which will prevent them from registering.

### *NON-MATRICULATED PART-TIME STUDENTS*

Non-matriculated students should contact the Office of Part-time Admissions for further information on advisement by calling 203-582-8612.

### *GRADUATE STUDENTS*

Matriculated students who are eligible to preregister and need advisement on course selection should contact their program director.

## J-Term and Summer Registrations Credit Limit

Quinnipiac limits the number of credits for which a student can register during the condensed J-Term and Summer sessions to ensure academic success. In J-term, students may register for up to 4 credits. In the summer I and/or Summer II sessions, students may register for up to 10 credits. Registration for more 4 credit in J-Term or 10 credits in the Summer I or Summer II sessions requires approval via the Variant Procedure process. When determining the number of credits for which they plan to register, students should consider the rigor of their selected coursework, their history of academic success, work and other personal obligations, and other factors that may impact a student's academic life.

## Online Course Enrollment

All full-time undergraduate students classified as sophomores, juniors and seniors are eligible to enroll in one Quinnipiac online course per semester during the regular academic year. There is no restriction to the number of online courses/credits a full-time student can apply toward a degree provided that the courses meet the requirements of the student's major program and of general education.

Please Note: Online courses are condensed (typically only 7 weeks in duration) and therefore intensive. Online courses often have “irregular” start and end dates (sometimes beginning at the halfway point of the semester), as well as different add/drop and course withdrawal dates (see Academic Calendar: <https://www.qu.edu/student-resources/academic-calendar.html>). As with semester-long on-ground courses, class enrollment is capped, and availability of undergraduate online courses is limited. The one-course online maximum per semester for full-time students will be strictly enforced. Any full-time student who registers for more than one online course per semester will be automatically dropped from ALL online courses. Further, the student will not be permitted to register for additional courses until the add/drop period. This policy does not apply to students in online degree completion programs, QU in LA or 3+1 or 4+1 dual degree programs; students in those programs are allowed to take more than one online course in the fall or spring terms. Exceptions from the above requirements require approval by the Vice President of Academic Innovation and Effectiveness by means of the Variant Procedure Request process.

### **Don't miss out on a Global Education experience: Study Abroad!**

At Quinnipiac University, we feel a sense of obligation to work toward a more diverse environment. We do this by increasing intentional global engagement opportunities for students, faculty and staff to learn both in and outside the classroom. Quinnipiac students participate in semester, short-term, internships, community engagement, clinical, research, exchange and faculty-led programs abroad in various countries such as Ireland, Dominican Republic, Australia, Costa Rica, Guatemala, Poland, Spain, Italy, China, Germany and South Africa to name a few. Administered by the Department of Culture and Global Engagement, study abroad programs have the opportunity to develop responsible and engaged citizens by cultivating the cultural awareness and sensitivity, skills and knowledge necessary to participate respectfully in the global community. All students are advised to plan early for study abroad and to discuss with their academic advisor to determine whether they can fulfill their graduation requirements through a study abroad program. Students also must attend an information session to understand the policies and procedures for our education abroad opportunities. For more information visit <https://educationabroad.qu.edu/> or email [study.abroad@quinnipiac.edu](mailto:study.abroad@quinnipiac.edu)

### **Purchase Textbooks**

Once you have completed registration, your textbooks may be purchased online at:

[www.Quinnipiacshop.com](http://www.Quinnipiacshop.com)

You can also get textbook information by click on “Book Information & Purchase” in WebAdvisor under your Academic Profile.

### **Not Returning**

If you do not intend on returning to Quinnipiac, please complete a total University withdrawal form found at

<http://forms.quinnipiac.edu/UniversityWithdrawal/form.html>

or a Leave of Absence form found at

<http://forms.quinnipiac.edu/LeaveOfAbsence/form.html>